



Pre-school Admissions Policy



Statement of intent

It is our intention to make our pre-school accessible to children and families from all sections of the local community.

Aim:

We aim to ensure that all sections of our community have access to the pre-school through open, fair and clearly communicated procedures.

Methods

In order to achieve this aim, we operate the following admissions policy.

- We ensure that the existence of the pre-school is widely advertised in places accessible to all sections of the community.
- We ensure that information about our pre-school is accessible - in written and spoken form - and, where appropriate, in different languages. Where necessary, we will try to provide information in Braille, or through signing or an interpreter.

We arrange our waiting list in birth order.

In addition our policy may take into account the following.

Children who reside within the Borough will always be considered first.

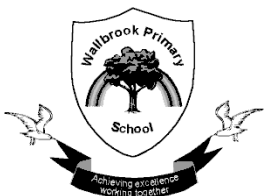
a) First priority shall be given to children who are:

- 1) "Looked after children".
- 2) Known by the LA to have additional educational needs and whose needs can be best met at the preferred nursery – applications made under this criteria would need to be supported by evidence by Individual Pupil Support Services.
- 3) A "child at risk" with an extreme social need – applications made under this criteria would need to be supported by evidence from the child's social worker and / or health visitor detailing the advantage of the child attending the preferred nursery as opposed to any other.
- 4) A child with a serious ongoing medical condition, where the Governors are satisfied that attendance at Wallbrook pre-school will meet the needs of the child's medical condition rather than any other pre-school or nursery.

b) Second priority will be given to children who will have an elder brother/sister, half brother/sister or step brother/sister attending the nursery class or school at the time of entry. Children must reside at the same home address during the school week.

c) Any remaining places will be filled according to those children who live closest to the preferred nursery. Distances will be calculated in a straight-line from the home address to the main entrance of the nursery.

- The pre-school is open to every family in the community.



Little Ducklings Pre-School Group

- Children are admitted when they reach 3 years, dependent upon the availability of space, and readiness of the individual child to stay happily within the group. A child can remain with us until the term before they are due to start school.
- Children may attend Wallbrook pre-school for between 2 and 5 sessions per week, these sessions are 3 hours long.
- We welcome children regardless of their gender, special educational needs, disabilities, background, religion, ethnicity or competence in spoken English. We will liaise fully with parents and professionals to ensure that it would be in the child's best interests to attend the group.
- Parents/carers are encouraged to visit with their child shortly before admission is due, and we operate a settling in policy